Minutes of a Meeting of Livesey Parish Council held on Thursday 9 May 2024 which commenced at 7.00pm, at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Arnold (In the Chair), K Malowana -Murphy, L Cade, J Malowana – Murphy, D Hardman, C Hardman, R Moore and H Voegt.

***There was a warm welcome for Councillor Helen Voegt who was attending her first meeting as a Parish Councillor****.*

**6163 Apologies for Absence**

There were no apologies for absence.

**6164 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J Arnold Feniscowles Primary School. Cllr J Malowana-Murphy St Pauls School (including future planning areas/ Thomas Project.). Cllr L Cade was a member of the Parish Hall Committee and Rosebay Wood Group. Cllr R Moore declared an interest in the Kingswood Homes Building Project, and was a member of the Parish Hall Committee. Cllr C Hardman Immanuel Guides and Scouts. Cllr D Hardman Feniscowles Primary School, and Planning.

**6165 Minutes of the Meeting held on 11 April 2024**

**RESOLVED:** that the Minutes of the Meeting held on 11 April 2024, having been circulated, be received as a correct record, and be approved and signed by the Chairman, with the amendment that Cllr D Hardman was not involved with the Thomas Project it should have been Cllr J Malowana – Murphy.

**6166 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 315.20, HMRC: £ 236.40, Office Exps: £ 22.85. Website/ Email Costs (May 2024): £ 36.96.

The clerk advised Councillors that the Annual Insurance had been renewed with Zurich Municipal.

**6167 Planning**

There were 2 planning application on the schedule. Councillors objected to Planning Application Ref:10/24/0397.

***Action: the clerk to lodge an objection on behalf of the Parish Council.***

**6168 Rosebay Wood Group**

The clerk advised Councillors that the signs would be installed at the beginning of June 2024. He would meet the contractor to ensure that the signs were installed at the right location. The clerk would notify the Chairman of the date.

**6169 To receive items for information**

The clerk had received no items for information.

**Meeting adjourned at 7.20 pm for local issues**

Details of local issues were included in the clerk’s report for information/action if required.

**Meeting closed at 7.55pm following the discussions on local issues.**

**6170 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council would take place on **Thursday 13 June 2024 at 7.00pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**

**Exclusion of the Public and Press**

**6171 Financial Position 9 May 2024**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 9 May 2024.

***The financial position was noted and approved by Councillors***.

**6172 Livesey Parish Hall (Update)**

There was a detailed discussion on the current position of the Hall Committee which was outlined by the Vice Chair of that Committee. Following all the information and statements the Trustees agreed the future actions proposed by the Vice Chair. More detail of the actions would be the subject of future meetings. The main area discussed was a feasibility study of the Hall which would be paid for by the Parish Council.

**6173 Information Re Website**

The next phase in the development of the website would be for all Councillors to have a separate email address which would have a .gov.uk address.

**6174 Annual Internal Audit Report (2023-24)**

The Annual Internal Audit for **2023-24** had been carried out in accordance with the needs of the Parish Council. Acting independently **Mr F Cumpstey** had looked at the assessment of risk carried out, selective assessment of compliance with the relevant procedures and controls that were in operation during the financial year to **31 March** **2024.** On the basis of the findings in the areas examined the internal audit conclusions were summarised. The conclusion was that in all significant respects the control objects were being achieved throughout the financial year. The Internal Auditor had concluded that the accounts were materially accurate and correct.

***Councillors accepted the report and conclusion of the Internal Auditor and thanked him for carrying out the audit for 2023-24 financial year.***

**6175 Annual Governance Return (2023-24)**

In compliance with a change in the accounts and Audit Regulations 2015, the clerk went through the Annual Governance Statement **2023-24** with councillors. Councillors acknowledged that there was a sound system of internal control, including arrangements for the preparation of Accounting Statements. The statement was signed by the Chairman.

**6176 Annual Accounting Return (2023-24)**

The clerk explained to councillors’ section 2 which was the Accounting Statements relating to **2023-24.** Councillors accepted/approved the return which was signed off by the Chairman.

**Full Meeting Closed at 8.20pm**